

APPLICATION FORM FOR TRANSFER CERTIFICATE

To

The Principal,
Sacred Heart Sr. Sec. School ,
Sidhpur.

Dear sister,

Kindly issue TC in respect of my son/Daughter whose particulars are given below :-

Name of student _____ (Son/Daughter)

Father's Name _____

Class & Sec. in which studying _____ Promoted to (If applicable) _____

Month and year of joining the school _____

Reason for leaving the school _____

Thanking you,

Yours faithfully,

Signature of the Applicant

Name _____ Phone No. _____

Address _____

Fees paid up to _____ (attach fee book)

Note :-

1. A sum of Rs.200/- should be deposited as fee for TC with the application form.
 2. TC will be issued after seven days on receipt of this application.
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FOR OFFICE USE ONLY :-

Clearance :- Class Teacher _____ Librarian _____

Ad.No. _____ TC No. issued _____

Amount received _____ Date _____